



EDIE Utility Steering Committee Charter

Purpose:

The EDIE Utility Steering Committee reports to the HIT Commons Governance Board for the purpose of aligning and coordinating efforts to leverage the use of Collective Medical tools in support of reducing avoidable emergency department utilization, improving transitions of care and other key initiatives/use cases. The Steering Committee will make policy and operational recommendations to the HIT Commons Governance Board, as needed.

Participating organizations hold individual contracts with Collective Medical and retain sole responsibility for contractual commitments and operational implementation. Each organization is responsible for their internal processes. The Steering Committee may recommend and promote standardization in identified areas deemed essential for cross organizational care coordination.

Responsibilities:

- Convene, coordinate, communicate and oversee statewide and regional efforts to reduce avoidable emergency department utilization and improve transitions of care
- Measure, monitor and report success metrics to stakeholders
- Advocate and promote the broad adoption and effective use of Collective Medical tools to achieve goals and objectives
- Support community-based collaboration and cross organizational care coordination to streamline workflows, reduce duplication, improve communication and accelerate progress
- Identify, recommend and communicate best practices and workflows
- Identify and prioritize opportunities to leverage the use of Collective Medical tools to support statewide and regional improvement efforts (e.g. opioid prescribing reduction, transitions of care)
- Develop, analyze and distribute meaningful aggregated data reports to enable cross organizational quality improvement initiatives and evaluate the impact on utilization outcomes
- Solicit user perspectives to drive priorities and decision making
- Routinely evaluate effectiveness and active engagement in improvement efforts
- Provide central advisory guidance to Collective Medical and serve as a point of escalation for identified technology issues

Membership:

The Steering Committee will include broad stakeholder representation, including organizations who are active users of EDIE and the Collective Platform, such as ED providers, CCOs, health plans, primary care and behavioral health care clinics, post-acute care facilities and others. Membership will be coordinated with HIT Commons staff and OHA input.

Meetings:

Steering Committee will meet bimonthly. In addition, workgroups may be formed to carry out specific responsibilities (e.g. data reporting).